Mosquito Control Service Provider RFP Checklist



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Aerial

QUAL	IFICATIONS OF PROPOSER			
	Years of experience in public health mosquito control			
	Size of organization (sales, FT employees)			
	Specific capabilities (e.g. service, product sales, product formulation, surveillance laboratories, etc.)			
	Staffing			
	 Management oversight staff & structure 			
	 Number of licensed applicators assigned to account (FT & PT) 			
	 PhD entomologist(s) (FT) 			
	 Safety and compliance manager (FT) 			
	Regulatory personnel (FT)			
	 GIS personnel (FT) 			
	Vector ID personnel (FT & PT)			
	Sustainability oversight			
Ш				
	 Products available to use in or around organic crops, or, in environmentally sensitive areas 			
INICDE	CTION AND SURVEILLANCE			
	Aerial survey & geographic information system (GIS) mapping capability			
	Number of inspections / year, between the months of X & Y			
	Number of trap locations and trap type			
	Virus testing			
	Stewardship mapping (endangered species, certified organic farms, bee keepers)			
ΙΔRVΔ	AL CONTROL			
	Application methods (e.g. hand, backpack, bike, car/truck, helicopter, wide area with Buffalo Turbine for container breeding			
Ш	species)			
	Quantified number of catch basins			
	Quantified range of open pool / retention sites			
	Standing water response protocol			
	Control product selection rationale			
	Any restrictions – location or time			
	Any restrictions location of time			
ADUL'	T CONTROL			
	Application methods (e.g. truck, aerial, backpack)			
	Maximum miles to be treated between dusk and dawn			
	Number of trucks for ULV (ultra-low volume) application			
	Trucks GPS equipped with application data capture for NPDES reporting			
	Number of special event applications			
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	Control product selection rationale			
	Any restrictions – location or time			
EOI ID	MENT & DEDSONNEL DECLUDEMENTS			
Ground	MENT & PERSONNEL REQUIREMENTS			
	u Number owned or leased (VIN numbers and age)			
	Mosquito control identification on vehicles			
	Uniformed personnel			

FAA approval certificate for each craft to be used (tail number and service hours)

	Fixed wing must be twin-engine with single-engine climb capability
	Pilot logs must meet minimum flight hours of XXX
	Responsibility for filing all congested area plans (CAPs)
Genera	
	List of personnel, positions
	Organizational chart
	Tenure of supervisory staff and management
	Minority business requirements (if any)
OPER#	ATIONAL QUALITY CONTROL
	Training program
	Supervisory protocol
	Crew performance verification
	Real-time vehicle tracking
	Field data entry system
	ULV data capture with GPS specificity and programmable shut-off capability
CONTI	NGENCY CAPABILITIES
	Description of protocol, services and response time for virus outbreak or natural disaster
FACITI	LITIES – OVERVIEW & REQUIREMENTS (if any)
	Laboratories
	Insectaries
	Chemical storage
	Operations / Management office location(s)
	Manufacturing – ISO Certified
INSUR	ANCE, REGULATORY & STEWARDSHIP
	Must meet NPDES and EPA (state and federal) reporting requirements)
	Federal, state and local licensing requirements
	Certificate(s) of insurance (Limits for Commercial & General Liability, specific umbrella/excess liability, business auto, workers' comp and occupational, employer liability, pollution legal liability, City named as additional insured)
CLIDDO	
	ORT CAPABILITIES
	Digital data and reporting platform
	Customer portal for document and report access
	Reporting (monthly / annual) Sorving motification (see 18 test)
	Service notification (email & text)
	Public relations support (remote & on-site) Public educational information (printed and digital formats)
	Mosquito control hotline for citizen response
	Dedicated program consultant
ВІСНТ	TO INSPECT
	City reserves right to inspect any facility, equipment, application as well as business reputation.
DEFF	ENCES
	ENCES Minimum of five that have been serviced consecutively for a minimum of three years.
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SUBMISSION DEADLINE



Have additional questions about public health mosquito control? Visit us online: www.clarke.com, or call **800-323-5727.**